

REIMAN GARDENS COHORTS BOARD MEETING MINUTES

November 10, 2004

President Chelon Stanzel called the regular November Board meeting to order at 9:30 AM in the Speer Room at Reiman Gardens.

Present: Carol Patterson, Charlie Yoerger, Ken and Maureen Walter, Mary Pickett, Pat Kunz, Lisa Harmison, Chelon Stanzel, Donna Cipolloni, Jenny Martin, Mary Atherly, Marge Ricketts, Teresa McLaughlin, Carole Bunde, Jonnie Pasley, Ardie Roehr and Jean Digmann

Approval of minutes: The minutes of the September meeting were corrected to include Charlie Yoerger as present.

Treasurer's report: Mary gave the following report: September balance, \$8065.23, less expenses of \$51.51, a donor gift and \$68.88, an Administrative charge. The balance reported at the Annual Meeting in October was \$7996.35. Expenses for November were: \$49.98 to Ken Walter and an Administrative Fee, \$133.52. A credit for the Administrative Fee was \$153.39, leaving a balance as of November 10, 2004, \$7966.24.

Mary said she plans to get an ID number and open up an account at a bank in the CoHorts name. Teresa suggested she contact Stephanie Fox, of the ISU Controller Office, for help.

Committee Reports:

Education: Ken reported that 53 persons attended the October Brown Bag lunch. Linda Naeve will present the program "Great Gardens" for November and Lisa Orgler will give the program on "The Victorian Garden" on December 9th.

Garden Guides: Mary Pickett gave the report for Youth and Adult tours. To date, there have 130 Youth tours with 4185 children participating and 336 guides. For the Adult tours, the number so far this year is 72 tours, with 2284 persons and 152 guides. Mary remarked that the publications placed at Welcome Centers help as people have told her that is where they got information about the Gardens.

Horticulture volunteers: Charlie said that during the month of October, 17 different people worked for a total of 59 hours.

Membership: Carole reported that as of now, there are 2496 active members. They have had cards printed to send out to those whose membership has lapsed and have sent out 580 this week They are also still including the post it notes to renewal letters and for September, October and November, an additional \$490 has been received. For the month of December, 338 renewal letters will be sent.

Plant sale: Nothing to report.

Historian: Jonnie said they still need some pictures and hopefully, they will have the Year Book completed by the end of the year. She said that for the permanent book that will go to the University, she is using real photos, instead of computer ones and that will cost a little more.

Newsletter: Donna said the next Newsletter would be mailed around December 10th. It contains articles on the Photo Contest and an interview with the winner; the success

of the “Plant a Row for the Hungary” program; on membership growth; and on the changing displays at the Conservatory. Jenny Martin will be featured in the Volunteer Spotlight and Chelon Stanzel’s final message will recap the CoHorts activities for 2004. The next deadline for the Newsletter is February and ideas for articles are always welcome.

President elect: Jenny commended everyone for the great job on the Volunteer Appreciation night and she thought it was a good idea to combine it with the annual meeting. A discussion took place on what to do with the bulbs that were unclaimed and Teresa said they would come up with a plan. Jenny is working on the Board for next year.

Past president: Nothing to report.

Unfinished business:

Review of annual meeting format: A discussion took place on whether the annual meeting should be held in the fall or changed to January. The consensus was that it is better for the committees to have time to prepare for the new year and it was best to leave it as it is. Chelon was also concerned about the information given in the committee reports and wondered if there was a better way to get that out. Everyone agreed that she did an excellent job summarizing at the annual meeting and for now, copies are available for anyone interested.

New business:

The subject of a Gift from the CoHorts to the Gardens was brought up. After a brief discussion it was decided to fund an Intern. *Mary Pickett moved, Maureen Walter seconded, that the CoHorts spend \$5000 to fund an Internship. The motion carried.*

It was suggested that the Internship be named “The Reiman Gardens CoHort Internship” and CoHort board members felt that it was important to let the public and members know what we do with our money. It could be featured in the Newsletter or he or she could speak at the Annual Meeting.

Director update: Teresa said she is looking at staff structure and working with each member. She hopes to finish a staff re-organization by the end of the fiscal year. She said that the consultant service, called “Creating the Future” has been very helpful. She is also looking at ideas on how to commemorate our 10th Anniversary next year on September 16, 2005. She is also investigating how to emphasize conservation at the Gardens..

Pat Kunz announced that for the first time the Butterfly schedule is filled through November 19th.

The meeting adjourned.

The next meeting will be Wednesday, December 8th, at 9:30 AM

Jean Digmann,
Secretary